

**TOWN BOARD
TOWN OF SULLIVAN
REGULAR MEETING
March 3, 2021
6:00 PM**

A regular meeting of the Town Board of the Town of Sullivan was convened by Councilor John Becker at 6:00 P.M. on March 3, 2021.

The meeting was held at the Town Office Building located at 7507 Lakeport Road, streamed via Zoom and YouTube. The link and passcode to join the meeting was posted on the Town's website for the public to join and streamed live via YouTube.

Member's present were: Supervisor Becker, Councilors John Brzuszkiewicz, Jeff Martin, Kerry Ranger and Tom Kopp; Comptroller Beth Ellis; Attorney for the Town John Langey, Receiver of Taxes Katie Vanderwerken, Highway Superintendent Andy Busa.

The meeting opened at 6:00 p.m.

Pledge to the flag was led by Supervisor Becker.

APPROVAL OF FEBRUARY 17, 2021 REGULAR MEETING MINUTES

A motion was duly made by Councilor Brzuszkiewicz, seconded by Councilor Martin and unanimously passed by the Board to approve the minutes from the February 17, 2021 Town Board meeting.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

2019 AUDIT

Comptroller Beth Ellis provided a copy of the 2019 audit that was completed by Pompo Associates and handed out to each board member and the Supervisor. There were no material weaknesses found within the audit, which the Town has done on an annual basis. The Board thanked and congratulated Comptroller Beth Ellis on the findings of the audit.

GENERATOR REPAIRS

The Town received a quote on the generator repairs from Power Generations for a total of \$7,521.30. The necessary coolant repair will cost \$381.24 and to replace the leaking radiator will cost \$7,140.06. A motion was made by Councilor Martin, seconded by Councilor Brzuszkiewicz to accept the repair quotes.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

POLLING PLACE FOR 2021 ELECTION

A motion was made by Supervisor Becker, seconded by Councilor Kopp to table the accepting listing of polling places until the March 17, 2021 meeting.

**LEGAL SERVICES AGREEMENT FOR HAMILTON BROWN/BUSHELL SHORE
ROAD WATER DISTRICT**

A motion was made by Councilor Martin, seconded by Councilor Kopp to accept the Legal services agreement with Costello, Cooney and Fearon as presented to the Board. This agreement is for the Hamilton Brown/Bushnell Shore Road Water District in the amount not to exceed \$24,999.00.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

DISCUSSION ON SCHOOL RESOURCE OFFICER (SRO)

The Town Board discussed the current arrangement for the School Resource Officer. The Town of Sullivan helps fund three (3) School Resource Officers as per the request of the Chittenango School District. The payment has been disbursed out of the Host Community Funds that the Town

receives. The Town receives Host Community Funds approximately in November of each year. Since these funds are used to pay the Madison County Sheriff's Office the Town will enter into a new agreement for 2021 that is to be signed by the Town, Chittenango Central School District, Madison County and Madison County Sheriff's Office. The Town would like the language in this new agreement to reflect the request to have Madison County administer the payment to the Sheriff's office directly, out of the Town's Host Community Funds. The Town would receive a report annually when Host Community Funds are received, to show the amount paid out of Town funds to pay the Sheriff's Office for these officers.

PARKS BUILDING AND GREEN TEAM QUOTE

It was reported that the Parks Department needs to update the lighting within the offices. Green Team has submitted a quote for \$1,456.73. The work will be starting soon to convert the Parks Department's lights to LED in order to conserve energy costs.

BUDGET MODIFICATIONS

Grant Funds received from NYS EFC - GIGP \$68,019.36. Due to this revenue being a grant, these funds are being placed in an appropriation line to expense.

Transferring \$24,509.47 from A3097 St. Aid Capital Projects into A8030.460 Engineering.

A motion was made by Councilor Martin, seconded by Councilor Brzuszkiewicz to accept the budget modification.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

The below is the only part of the grant that is reimbursing the technical force account amount to DB5110.1

Transferring \$43,509.89 from A3097 St. Aid Capital Projects into DB5110.1 to reimburse the Technical Force Amount for the GIGP.

A motion was made by Councilor Martin, seconded by Councilor Brzuszkiewicz to accept the budget modification.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

FIREFIGHTER AND EMT APPLICATIONS

The Board acting as the Board of Fire Commissioners, received firefighter applications from Robert Metz and Anthony R. Landers and an EMT application from Mary Ballard, all for membership in the Bridgeport Fire Company.

A motion was made by Councilor Brzuszkiewicz, seconded by Councilor Kopp to accept all three applications for Bridgeport Fire Company.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

NORTH CHITTENANGO FIRE DEPARTMENT PURCHASES

Four quotes were received for an air dryer (a model dryer unit to travel with as needed) at \$7,358.99. A motion was made by Councilor Martin, seconded by Councilor Brzuszkiewicz to accept the purchase out of the North Chittenango Fire Department's budget for equipment.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

A machinery rescue course, at a cost of \$8,000.00 for all types of machinery for rescue, was discussed. The North Chittenango Fire Department will be hosting the event at their station.

A motion was made by Councilor Kopp, seconded by Councilor Martin to accept the cost of the class which is to be paid out of the North Chittenango Fire Department's budget.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

PAYING OFF THE DEBT FOR EMERGENCY SERVICES BUILDING

Supervisor Becker would like to pay off the outside debt for the Emergency Services Building. The debt can be paid with Host Community Funds. The current debt maturity date is 2028 and is in a status of callable debt with no pre-payment penalty. The Board discussed this and would like to pay off the current debt.

A motion was made by Councilor Martin, seconded by Councilor Kopp to retire the Emergency Services Building debt.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

DISCUSSION OF SEWER FEES AND CURRENT SEWER LAWS

Highway Superintendent Busa informed the Board his department often receives inquiries about hooking up to the sewer systems and as to whom is responsible for installing new lines. As each situation is different, each needs to be looked at individually. According to the existing Towns sewer laws, the residents are responsible for installation costs. More conversations are needed to set up communication between Town Departments, so we are all on the same page with new sewer hookups in the future.

A motion was made by Councilor Brzuszkiewicz, seconded by Martin to have the Board meet on Wednesday March 17th, 2021 at 3:00 P.M. to discuss sewer regulations/policies and fire trucks.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

EXECUTIVE SESSION

A motion was made by Councilor Martin, seconded by Councilor Kopp to go into executive session at 6:40 P.M. for advice of Counsel.

The following roll call vote was taken with no further discussion:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

A motion was made by Councilor Kopp, seconded by Councilor Martin and unanimously approved by the Board to come out of Executive Session at 7:14 P.M.

The following roll call vote was taken to come out of Executive Session:

Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuszkiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

ADJOURNMENT

A motion was made by Councilor Brzuszkiewicz, seconded by Councilor Martin to adjourn the meeting at 7:15 P.M.

The following roll call vote was taken with no further discussion.

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Thomas J. Kopp Jr.	Councilor	Voted	Yes
Jeffrey Martin	Councilor	Voted	Yes
Kerry Ranger	Councilor	Voted	Yes
John Brzuskiewicz	Councilor	Voted	Yes
John M. Becker	Councilor	Voted	Yes

Respectfully Submitted,
Beth Ellis
Comptroller